

MINUTES OF THE SEPTEMBER 10, 2024, MEETING  
OF  
THE BERNARDSVILLE LIBRARY FOUNDATION, INC.

The Board of Trustees of the Bernardsville Library Foundation, Inc. meeting was held in person in the Community Room at the Bernardsville Library on Tuesday, September 10, 2024, beginning at 6:33 pm.

The following trustees attended the meeting: Patrice Cummings, Chair; Jamie Bertoni; Karen Brodsky; Debbie Heimerl; Roni Larini; Justin Lynch; Colleen Mason; Michael Myers; and Anne Reilly. The following Trustee attended via Zoom: Chieko McClester. Absent Trustees were Shikha Mayer and Amie Watts. Friends of the Bernardsville Library Representative Cheryl Maddaluna was present. Library Director Fran Daley attended the meeting, arriving late due to a previous commitment.

1. WELCOME AND INTRODUCTIONS

Chair Cummings called the meeting to order at 6:33 pm. The Bernardsville Library Foundation Trustees and visitors were warmly welcomed to the meeting.

2. MINUTES AUGUST 13, 2024

The August 13, 2024, Minutes were emailed to the Trustees before the September 10, 2024, meeting. Secretary Reilly moved that the August 13, 2024 Minutes be approved as presented. Ms. Bertoni seconded the motion. Hearing no discussion nor requests for changes to the August 13, 2024, Minutes, a vote was conducted and the August 13, 2024, Minutes were approved as written. Ms. Heimerl abstained.

3. TREASURER'S REPORT

The August 2024 Monthly Financial Reports were emailed to the Trustees before the September 10, 2024, meeting. Treasurer Myers reviewed the fundraising event income and expenses for the Annual Appeal Letter, 50/50 Raffle, and Grand Raffle. Chair Cummings noted that the Foundation's fundraising efforts are still ongoing and are ahead of the fundraising efforts compared to the same time in 2023. Chair Cummings shared the fundraising totals from the previous four years as of August 31: 2020-\$35,000.00; 2021-\$46,000.00; 2022-\$39,000.00; 2023-\$55,000.00; and 2024-\$80,000.00. Treasurer Myers moved that the August 2024 Monthly Financial Reports be approved as written. Ms. Larini seconded the motion. Hearing no questions or discussion, a roll call vote was conducted, and the August 2024 Monthly Financial Reports were approved unanimously without abstentions.

4. LIAISONS AND VISITORS

Ms. Maddaluna, the representative from The Friends of the Bernardsville Library, updated the Trustees on the Friends of the Library activities and events. Ms. Maddaluna announced that Bob Baker will be filling the interim Finance Chair position. The Friends are still searching for two Co-Vice Presidents. The Friends of the Library are beginning their budget process. The Summer Youth Programs were very successful, and the community would like even more programming. Upcoming events include the Jr. Volunteer Recognition Event, Tiny Canvas Art Show, National Friends of the Library Week events, Sip and Shop at Rebecca Store, and more. Chair Cummings announced that the Bernardsville Library Board of Trustees is beginning planning for a capital expenditure phase and is meeting with Creative Library Concepts (CLC) to help re-imagine library space and design elements. The CLC presentation is

scheduled for presentation at the Library Bd. of Trustees meeting, September 17, 2024, at 5:30 pm in the library Community Room and Foundation. Trustees are encouraged to attend.

## 5. COMMITTEE REPORTS

### A. CORPORATE SPONSORSHIP

No Report.

### B. EVENTS (Fundraising)

- i. Annual Appeal - donations continue to arrive. Appeal is
- ii. 50/50 Raffle -approximately \$7,400.00 has been raised. A final push is needed by the Trustees to sell more tickets.
- iii. Grand Raffle -approximately \$7,800.00 has been raised. The drawing will be held on September 21, 2024, at 7:00 pm at the Library. A final push to sell tickets is needed to make the event successful.
- iv. Cycle Bar Fundraiser - New Date - January 2025

### C. FINANCE COMMITTEE

No report.

### D. GRANTS COMMITTEE

No report.

### E. INVESTMENT COMMITTEE

No report.

### F. MEMBERSHIP COMMITTEE.

Ms. Reilly announced Ms. Bridget Burke's resignation from the Foundation due to moving to Massachusetts near Boston. Ms. The Bernardsville Library Foundation Board of Trustees thank Bridget for her service. Burke will be missed.

### G. PUBLICITY COMMITTEE

#### i. PR

No report.

#### ii. SOCIAL MEDIA

A Library staff member is updating the social media accounts on Instagram and Facebook.

#### iii. WEBSITE

The website has been updated with the 2023 990 long form tax form.

### H. STRATEGIC PLANNING

No Report.

6. DEVELOPMENT/MAJOR DONORS

Gratitude Event - the majority of the meeting was spent planning and discussing the Gratitude Event scheduled for Thursday, September 12, 2024.

7. BERNARDSVILLE LIBRARY UPDATE - DIRECTOR'S REPORT

Ms. Daley, Bernardsville Library Director, provided the Bernardsville Library update. The Library has completed the lengthy Library Report for the State of New Jersey. Ms. Daley shared, via email, handouts produced for the Gratitude event before the meeting. The restroom renovations continue.

8. CORRESPONDENCE

No Report

9. OLD BUSINESS

None.

10. NEW BUSINESS

None.

11. NEXT MEETING

TUESDAY, October 8, 2024, 6:30 PM in the Storytime Room.

11. ADJOURNMENT.

Chair Cummings thanked the BLF Trustees and the Library Staff for their hard work. She requested that all hands be on deck for the Major Donor Gratitude Event on September 12, 2024, and that Trustees arrive at 5:45 p.m. to help set up. Secretary Reilly adjourned the meeting at 7:47 pm.